## **BASIRHAT COLLEGE**



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From: H.O.D. Date: 19.07.2021

Department of Mathematics

**Ref. No.** 05/2021

## **Notice**

This is to notify to all of my colleagues of our department that a meeting is going to be held on 20.07.2021 (Tuesday) at 6.30 PM in online mode to discuss about the following agendas:

## Agendas:

- 2<sup>nd</sup> Internal Assessment (Marks: 20) and Final SEC-2 (Marks: 20) for the students of Mathematics (H & G) of Semester-II, IV & VI in the academic semester, April, 2021 – July, 2021.
- 2. Arrangement of the above mentioned assessments.
  - 2.1. Date of the said examination.
  - 2.2. Preparation of instructions for the students.
  - 2.3. Creation of Google Forms for collecting the answer scripts.
  - 2.4. Preparation of Question papers.
- 3. Distribution of answer scripts of the said Examination.
- 4. Miscellaneous.

N.B.: Google Meet link: https://meet.google.com/wrk-uapg-dei

H.O.D.

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